



THE SCHOOL DISTRICT OF
PALM BEACH COUNTY, FL

KESTA JAMES
DIRECTOR

JOSEPH M. SANCHES
CHIEF OPERATING OFFICER

ENVIRONMENTAL AND CONSERVATION SERVICES
1400 N. FLORIDA MANGO ROAD
WEST PALM BEACH, FL 33409

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CHIEF OF FACILITIES MANAGEMENT

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December 5, 2022
Bulletin #PD 23-102 COO

Contact:

Anne Meador, 561-684-5154
anne.meador@palmbeachschools.org

**Action By:
Information Only**

TO: Principals and Directors

FROM: Joseph M. Sanches, MBA, Chief Operating Officer 

SUBJECT: RECYCLING OF MERCURY CONTAINING DEVICES AND LAMPS

This bulletin contains instructions and a phone number to contact the District's light bulb recycler, Clean Earth, Inc. **Please contact Clean Earth, Inc. at 321-952-1516** whenever a school or District location has a minimum quantity of ten boxes (400 bulbs) of spent fluorescent (tube) bulbs for disposal or hasn't had a pickup in over a year (regardless of number of bulbs).

All used projector light bulbs should be stored indoors with the spent fluorescent light bulbs in the designated storage area pending pickup by Clean Earth.

Contractors/Project Managers supervising District facility improvement projects that require fluorescent bulb or other mercury containing lamp recycling should first contact [Environmental & Conservation Services \(ECS\)](#) for funding arrangements. Once funding is in place, Clean Earth should be contacted directly to schedule a pickup. Inform Clean Earth that the pickup is for a School District of Palm Beach County project, provide the location of the bulbs to be picked up, and site contact information.


All fluorescent and other mercury containing light bulbs (including projector bulbs) shall be stored in accordance with the practices specified below:

All fluorescent light bulbs, and other mercury containing devices, must be stored inside sealed boxes or fiber drums, in a dry location, and labeled with a Universal Waste Label (see attached). Clean Earth will provide additional boxes and labels, if requested. Each label must be filled out with the name of the facility and the accumulation start date (which is the date the first bulb is placed into the box). However, if you need additional labels, please print copies of the attached label template. Contact ECS at 561-684-5154 for assistance if you cannot store spent light bulbs at your location due to space limitations.

It is against the law to throw fluorescent, High Intensity Discharge, and other mercury containing light bulbs into a regular trash receptacle. Incandescent bulbs are not recyclable and do not contain mercury; therefore, they may be disposed of as regular trash. If you are unsure about what type of bulbs you have, or the proper disposal method, please contact ECS staff for immediate assistance.

If you have any questions that cannot be addressed by Clean Earth, please contact Anne Meador, Senior Environmental Specialist, at 561-684-5154.

MJB/JMS/DGD/KJ/APM:as:ss

Approved: 
Michael J. Burke, Superintendent

UNIVERSAL WASTE

DISCARDED MERCURY CONTAINING LAMPS FOR
RECYCLING

DOT NON-REGULATED

PALM BEACH SCHOOL DISTRICT

SCHOOL:

Accumulation Start Date:

EPA ID#: n/a MANIFEST #:
SHIPPING CONTAINER: DF CODE-NONE

SHIP TO: Clean Earth, Inc.
4317-J Fortune Place
West Melbourne, FL 32904
(321) 952-1516

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